

# New VIP Onboarding Checklist

Step 1 - Save this to your phone.

Step 2 - Print this out and keep it  
with your planner & notebook for easy reference.

Once your new VIP/ambassador has begun signing people up  
be sure to have them use this sheet too!

Duplication is key!

## DAY 1 - THE DAY THEY SIGN UP

1. Add to our Facebook support pages: Beyond Blessed Wellness Community and if they want to the Rise Product Place and Plexus Brand Ambassador Community. Make a welcome post on the Beyond Blessed page so others can encourage them as they begin.
2. Send them this message:  
"I am so excited for you to get started! I've invited you to our product and team support pages. Can you click these links to join? <https://www.facebook.com/groups/139712139755788> <https://www.facebook.com/groups/1646251245587726> <https://www.facebook.com/groups/1022143184596374>
3. Tag them in a Welcome to Plexus Video on the Beyond Blessed page saved at the top in the Featured Posts. Or in the Rise Product Place page (these are done monthly)
4. Send a hand written thank you note and put a sample in if you'd like of something they haven't ordered.
5. If you didn't already ask this send them a text or VM and say,  
"You'll be so much more successful if you have some accountability partners AND by getting a few friends to do this with you you can earn money to help pay for your products. Who do you know that you could invite to do this with you?"
6. This next step is crucial in connecting our friends to our amazing community! Be sure to plug them into a 3 way message chat/text/or even a phone call with your sponsor or upline if you haven't already done this! You could say something like, "Hey \_\_\_\_\_! I wanted to introduce you to my friend \_\_\_\_\_ She shared Plexus with me and I was so encouraged by her and her story. I thought you would want to hear more too. She is a great resource for information and encouragement. \_\_\_\_\_ would you share your story?"

## DAY 2 - THE DAY AFTER THEY ORDER

1. Send them this message:  
"While you're waiting for your products to arrive, I want to prep you to get the best results with Plexus! One key to success is proper hydration! Do you have a water bottle you love that you know the ounces of? I want you to work on increasing your water intake. The goal is half of your body weight in ounces per day! Also, write down all the things you hope to see improve. Don't leave anything out! You'll want to go back and look at this after you start. Do you think you can start working towards that with your water intake and making a list?"
2. Email them and send them our [beyondblessedwellness.com](http://beyondblessedwellness.com) website (It has so many resources for starting out! <https://www.beyondblessedwellness.com/new-customer/>). All the how to get started guides are also found here [https://www.facebook.com/groups/theproductplace.rise/learning\\_content/?filter=458886541724565](https://www.facebook.com/groups/theproductplace.rise/learning_content/?filter=458886541724565)
3. Our [beyondblessedwellness.com](http://beyondblessedwellness.com) site also has amazing steps on how to share with others if you click on the GET STARTED tab at the very TOP of the page.

## DAY 4 - OR THE DAY THEY RECEIVE THEIR PRODUCTS

1. Message them:  
"Hi \_\_\_\_\_!!  
Your products should be arriving soon! Have you seen them show up yet? I just want to be sure you are feeling confident about getting started. Did you go over the startup regimen? I would love to answer any questions you have!!

Another amazing resource Plexus has for all our VIP's is a FREE online program called Pivotal. It is a 12 week program that gives you weekly menus (with grocery lists), workouts and motivation. To access this first download the Plexus GO App. It is full of resources, the link to Pivotal and so much more! You can earn extra Perks Program points by completing the activities each week. There is also a Plexus Pivotal Community Facebook group for added support.

Also, have you been tracking your water these past few days? How has that been?"

## **DAY 5 - OR THE DAY THEY START THEIR PRODUCTS**

1. Invite them to the Welcome to Plexus call.

"Plexus does a fantastic Welcome to Plexus call every Wednesday. Even if you can't watch when it's live if you register it will send you the link to watch later. I'd love to hear what you think after you watch it! Here's the link to register <http://bit.ly/welcometoplexus>

## **DAY 10**

1. Follow Up, depending on what they've ordered.

"Hey \_\_\_\_! Me again! I'm just checking in on you to see how you are doing with your Plexus routine? The #1 biggest piece of advice I have for you is to remain consistent. I cannot imagine going a day without Plexus, and I have no doubt after your first 30 days you will feel the same. This truly is a lifestyle change that has so many long term benefits for your overall health & wellness, and I'm proud of you for taking this step.

Also, I did want to remind you that we do a monthly giveaway when your monthly order of 100pv processes over in "THE PRODUCT PLACE :: RISE" group. Each month when your order processes be sure to comment to be entered to win! Look up #club100 or the posts at the top of the page to find the post!

I would love to hear what you are loving about your product experience, so fill me in and share a WIN you've had so far! Some common things I hear are: drinking more water, saying no to sweets, eating less, more energy, better sleep, more focused...I could go on and on...what have you noticed?

2. When they respond back to you with a good report: Tell them what they reported would make a great FB post. Here is a sample response:

"That is the best news! Question for you because I know others are struggling with the same things you are finding relief from...Would you be willing to make a post on your newsfeed if I sent you verbiage that is super simple - easy "copy/ paste" to see if any of your friends/ family are open to trying these products with you?

When you enrolled, you actually received a referral link to share. By sending out your referral link, it would help me reach a goal and you could earn some great money by helping a few friends start on the same products you are loving!

When someone responds to your post, you would simply connect us in a three-way chat on messenger with myself and that person. Then I will do everything else from that point forward! I will give you all the verbiage so it's super simple.

I'll send you the post that I am referring to so you can take a look."

\*\*There are examples of first posts here <https://www.beyondblessedwellness.com/wp-content/uploads/2020/03/how-to-make-a-social-media-post-en-us.pdf>

## IF THEY WANT TO WORK THE BUSINESS:

1. Have/help them to make their list of friends and continue helping them invite to the online event. Here is the Leads You Didn't Know You Have link <https://d2xz00m0afizja.cloudfront.net/assets/us-vo/super-saturday-leads-you-have-list-en-us.pdf>
2. Help them create a reach out message for potentials & start 3 way chats when people respond.  
👉 See Examples on the [beyondblessedwellness.com](http://beyondblessedwellness.com) site
3. Get their FB Messenger event, Zoom referral party or in person event scheduled
4. Go through the Sharing Made Simple Training here <https://www.beyondblessedwellness.com/sharing-made-simple/>
5. In the Plexus Go App & Virtual Office there are also lots of resources on getting started and sharing Plexus under the Training Center and Sharing Plexus tabs on the left side.

## DAYS 10 -20 SECOND FOLLOW UP

Sample questions (troubleshoot where needed):

1. Are you remembering to take your products consistently?
2. Are you drinking half your weight in ounces of water?
3. How's your bowel movements?
4. How's your energy, mood, sleep?
5. How's your skin feeling so far?

## DAY 25

1. Ask how they are feeling at this point with their products - are their health goals starting to be met? How about non-scale victories? Are they being consistent with everything? How can you help them to stay consistent?
2. Talk about subscription order and when their next shipment will come, and adjust as needed.
3. Check to see how much product they have left and when they need their order to process by so they can receive it on time. We don't want them to run out.
4. Talk about Plexus Perks and the importance of subscriptions.
5. Make suggestions of different products they may want to add and try for next month.

Hey \_\_\_\_\_! Just checking in on you! How is it going? I think I mentioned this when you first jumped in, but I wanted to let you know that w/your first order you earned 250 Plexus Perks. This is a \$25 value, and after your 2nd order ships on the \_\_\_\_, you'll actually have enough Perks to redeem a FREE full-sized product. Our company is so crazy generous with fun incentives! So that free product is something to look forward to.

Keep me updated on your progress w/your products too! As you know, I'm here to support you and cheer you on. I saw this testimonial and thought you'd enjoy it [add testimonial HERE]  
Have an awesome day!"

\*\*Grab a testimonial from FB search, testimonial group or THE WELLNESS PLACE :: RISE that relates to their health goals and send with the message above.

## CONGRATULATIONS!

You have set up your new VIP up for success with their products for the first month! Continue to be there for them and reach out to them **weekly for the next month** to make sure they are getting any questions answered and are still loving their products. After the first 60 days you can move to bi-monthly and then monthly follow ups.

## **A FEW LAST TIPS:**

- We have an Ambassador Monthly Kickoff Call on the 1st Wednesday of every month at 6:15 pst. Be sure to join in and have your new customers join in on that to get started off on the best foot possible.
- When your new VIP joins, shout them out in the team Beyond Blessed Wellness Team page. Celebrating others is one of the things we do best on our team :)